



Supervising Attorney

About Safe Passage Project

Safe Passage Project provides free lawyers to 800 child refugees who are being deported.

Many children embark alone on the long and dangerous journey to the United States seeking protection. They are fleeing trauma such as gang violence and recruitment, abuse, and sexual assault. In 2017, the federal government reported apprehending over 40,000 immigrant children seeking entry to the United States. Closer to home, the New York Immigration Court has more than 15,000 cases involving children on its docket.

Immigrant children are not afforded free legal representation by the government, regardless of their age. As a result, more than half of immigrant children must go through immigration proceedings without the aid of a lawyer. Unable to effectively argue their claim for the legal protections they may qualify for, more than 80% of these children are issued deportation orders. To many, this means returning to the danger from which they fled.

This is where [Safe Passage Project](#) steps in, providing free legal assistance to these refugee and immigrant children in New York City and Long Island who are facing removal despite their strong legal claim to stay in the United States.

Check out recent press on our work in [The New Yorker](#) and [Glamour](#).

Working at Safe Passage Project offers a unique opportunity join a young, energetic organization with a single-minded focus on completely solving one particular issue: making sure not a single child in NY gets deported without a lawyer. Small enough to have access to everyone and big enough to be secure and stable, the team at Safe Passage Project enjoy a flexible and entrepreneurial work environment that values new ideas and invests seriously in work/life balance.

Safe Passage Project is an equal opportunity employer. Women, people of color, LGBTQ people, veterans and people with disabilities are encouraged to apply.

About the Role

The Supervising Attorney will be joining a small group of exceptional public interest attorneys to directly impact the lives of immigrant children looking for safety and security. The Supervising Attorney will supervise a team of attorneys and a paralegal in providing legal representation in immigration and other related proceedings, including cases involving asylum, Special Immigrant Juvenile Status, and other forms of immigration relief. The Supervising Attorney will also mentor pro bono attorneys doing similar work and will participate in the leadership of Safe Passage Project. This position reports to Deputy Executive Director Desireé Hernández.

Your responsibilities will include:

- Supervise and manage a team of attorneys and a paralegal representing minors in removal proceedings before the Executive Offices for Immigration Review (EOIR) in New York, Asylum Office, USCIS, and Family Court;
- Supervise and mentor pro bono attorneys representing minors in similar proceedings;

- Collaborate with Senior Staff in the analysis and creation of legal strategies;
- Contribute to the creation of policies and strategies for Safe Passage Project;
- Supervise and provide detailed reporting statistics on each case supervised, mentored, and represented directly;
- Prepare trainings and materials to present at Safe Passage Project trainings.

Qualifications: The strongest candidates for this position will have most, though likely not all, of the following qualifications and characteristics:

- J.D. degree and admission to New York State Bar
- 4 or more years' experience as an attorney, preferably with 3 or more years of experience in immigration law
- Ability to work independently as well as collaboratively on an interdisciplinary team in a fast-paced, high intensity environment
- Excellent written, analytical, oral, organizational and time management skills
- Interest in management and developing management skills to further the organization's mission
- Spanish language skills (preferred)
- Experience working with diverse communities (preferred)
- Experience working with children (preferred)
- A commitment to the work of Safe Passage Project and readiness to grow and learn with the Safe Passage Project team.

Compensation & Benefits

Safe Passage Project offers competitive salary and benefits, commensurate with experience and skills.

In addition, Safe Passage Project offers a flexible work environment, including the opportunity to work from home, flexible hours, unlimited time off, and 12 weeks paid family leave. The team works on a beautiful campus at a terrific office location in Tribeca and every employee has access to support for professional development. Reflected in our diverse Senior Leadership team, Safe Passage Project is proud to have a top-down, bottom-up commitment to diversity, equity, and inclusion.

Apply

Please email a resume and thoughtful cover letter, outlining how your skills and experience meet the qualifications of the position and how you found out about the position, to jobs@safepassageproject.org with the subject line "Supervising Attorney".