

2022 Summer Program – College Intern

Safe Passage Project provides free legal services to over 1,000 immigrant youth in New York City and on Long Island. Free legal services are critical because there is no right to free representation in immigration courts. Having a lawyer can increase the odds of success from approximately 15% to over 80%.

Our staff attorneys both directly represent clients as well as mentor pro bono volunteer attorneys who take on cases with Safe Passage Project. The most common forms of relief we seek for our clients are Special Immigrant Juvenile Status and asylum. We regularly practice before the NYC Immigration Courts, NY Family Courts, NY and NJ Asylum Offices, USCIS, and the Administrative Appeals Office.

About the College Intern Role

College interns are an important and exciting addition to our diverse team of lawyers, paralegals, and social workers. Interns will be assigned to work with either one or two supervisors. Interns will have regular check-in meetings and will have two designated feedback sessions with their supervisors. While our internship will be **fully virtual** this summer, we will offer a comprehensive virtual orientation at the beginning of the summer and several virtual brown bag lunches throughout the course of the summer with staff attorneys and other members of staff to discuss important legal topics and participate in Q&A sessions. Interns will work on cases that may involve Special Immigrant Juvenile Status, asylum, U nonimmigrant status, adjustment of status, naturalization, or DACA renewals. Interns will work with Safe Passage Project staff who are directly representing clients or supporting pro bono volunteer attorneys.

Responsibilities

Interns receive hands-on experience with a variety of tasks. These tasks may include interpretation at virtual and telephonic client meetings, translation of documents from Spanish to English, participating in virtual legal screenings, assisting with maintaining electronic file database and observing virtual Immigration Court and Family Court appearances. Interns must take ownership of their projects, track their assignments, and provide feedback to their supervisors.

We seek interns who are

- Either attending college or have graduated from college
- Fluent in Spanish or another language spoken by the young people we serve (please indicate your language skills in your application)
- Open to giving and receiving feedback
- Flexible and willing to roll up their sleeves and work on a variety of assignments

- Able to meet deadlines and work independently
- Enthusiastic to work in a scrappy, innovative environment

Compensation

We are unable to offer compensation for the internship, but we encourage finding external funding.

General Information

- Official start date: Monday, June 6, 2022. There is a **required** orientation that day.
- Full-time commitment for at least eight weeks.
- We are willing to consider a candidate with a later start date (mid-June/early July) if the candidate seeks to end their internship in August.

How to apply

Please complete the short questionnaire, submit a resume that lists any language skills, and submit a cover letter [here](#).

Applications will be considered on a rolling basis. Our application period closes on March 1, 2022.

Safe Passage Project is an equal opportunity employer. Women, people of color, LGBTQ people, veterans, and people with disabilities are encouraged to apply.