



185 West Broadway

New York, NY 10013

t 212-324-6558 | f 347.368.2213

www.safepassageproject.org

2023 Summer Internship Program – College Intern

Safe Passage Project provides free legal services to over 1,000 immigrant youth in New York City and on Long Island. Free legal services are critical because there is no right to free representation in immigration courts. Having a lawyer can increase the odds of success from approximately 15% to over 80%.

Our staff attorneys directly represent clients as well as mentor pro bono volunteer attorneys who take on cases with Safe Passage Project. The most common forms of relief we seek for our clients are Special Immigrant Juvenile Status and asylum. We regularly practice before the NYC Immigration Courts, NY Family Courts, NY and NJ Asylum Offices, and U.S. Citizenship and Immigration Services (USCIS).

About the Role

College interns are an important and exciting addition to our diverse team of lawyers, paralegals, and social workers. Interns will be assigned to work with either one or two supervisors. Interns will have regular check-in meetings and will have two designated feedback sessions with their supervisors. While our internship will be virtual this summer, there will be opportunities for some in person work, if desired. We will offer a comprehensive virtual orientation at the beginning of the summer and weekly virtual brown bag lunches with staff. Interns will work with clients seeking immigration benefits, such as including Special Immigrant Juvenile Status, asylum, U nonimmigrant status, adjustment of status, naturalization, and DACA.

Responsibilities

Interns receive hands-on experience with a variety of tasks. These tasks may include but are not limited to: interpretation at client meetings, translation of documents between Spanish and English, participating in virtual legal screenings, assisting with maintenance of our electronic file database, and observing Immigration Court and Family Court appearances.

Qualifications

- Enrolled in college or recently graduated from college.
- Fluent in Spanish.
- Open to giving and receiving feedback.
- Able to meet deadlines and work independently or as part of a team.
- An understanding of how to work with vulnerable populations using trauma-centered practices or willingness to learn and incorporate such practices in your work.

Compensation

This is an unpaid internship. We encourage interns to secure outside funding and we will assist with the verification paperwork.

General Information

- Official start date: Monday June 5, 2023.
- There is a required orientation on June 5 and June 6.
- Full-time commitment of at least eight weeks.

How to Apply

Please submit your resume and cover letter [here](#). Applications will be considered on a rolling basis until all open positions are filled.

Safe Passage Project is an equal opportunity employer. Women, people of color, LGBTQ people, veterans, and people with disabilities are encouraged to apply.